



How to import an .ics calendar file

iPhone users: Using your iPhone Safari browser, download the .ics file, then import the file to your calendar following the prompts. If you have multiple calendars it will ask you which one to import the events to... Select default if you only have one.

Android users: Download the .ics file to your downloads folder, go to your downloads folder, then select the file and follow the prompts to save the events to your phones default calendar app (Ex. Samsung Calendar or Google Calendar app.)

Computer users: Right-click on the link and select "save link as" and then Download the file to your downloads folder. Open your calendar app (Outlook, etc.) Or, open Google Calendar and go into settings / import, navigate to the .ics file and import the events to your calendar.