

# MERCER COUNTY SCHOOL DISTRICT Application for Home/Hospital Instruction

## Section I

### Parent/Student Information

To be completed by the parent (s) /guardian (s) prior to full completion by the licensed medical or mental health professional.

School District \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

County of Residence \_\_\_\_\_ Last Date Attended \_\_\_\_\_

Special Education Student \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address of Student \_\_\_\_\_ Zip Code \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Social Security # \_\_\_\_\_ Telephone # \_\_\_\_\_

Full Name of Father/Guardian \_\_\_\_\_ Work Phone \_\_\_\_\_

Full Name of Mother/Guardian \_\_\_\_\_ Work Phone \_\_\_\_\_

Directions to Student's Home \_\_\_\_\_

Pursuant to KRS 159.030, Section (2), before granting an exemption under paragraph (d) of subsection (1) of this section, the board of education shall require satisfactory evidence, in the form of a signed statement of a licensed physician, advanced registered nurse practitioner, psychologist, psychiatrist, chiropractor or public health officer, that the condition of the child prevents or renders inadvisable attendance at school or application to study. On the basis of such evidence the board may exempt the child from compulsory attendance.

Any child who is excused from school attendance more than six (6) months must have two (2) signed statements from two different local health personnel which can be a combination of the following professional persons: a licensed physician, advanced registered nurse practitioner, psychologist, psychiatrist, chiropractor and health officer. If a medical professional certifies that a student has a chronic physical condition unlikely to substantially improve within one (1) year, then the one signed statement is sufficient for services that extend beyond six (6) months. This exception does not apply to students with mental health conditions.

Exemptions of all children under the provisions of subsection (1) (d) of this section must be reviewed annually with the evidence required being updated, except that children with disabilities certified by a medical professional to have a chronic physical condition unlikely to substantially improve within three (3) years may continue to be eligible for home/hospital instruction services, based on the admissions and release committee's (ARC) annual review of documentation to determine if updated evidence is required. Updated documentation of evidence of need for home/hospital services for children with chronic physical conditions shall be provided as requested by the ARC, or at least every three (3) years.

**Pursuant to 704 KAR 7:120, the condition of pregnancy is not to be considered a physical or health impairment in and of itself, and the nature and extent of any complication shall be delineated prior to consideration of home/hospital instruction for this condition. Eligibility for home/hospital instruction shall cease if the student works or participates in athletic activities.**

**An application for mental health reasons may be considered if completed by a licensed psychologist or psychiatrist.**

### **RELEASE OF INFORMATION**

I understand that the Home/Hospital Review Committee may request a review of the information provided on these forms by local health personnel. I hereby authorize this committee to have access to pertinent information regarding this request.

\* \_\_\_\_\_

Parent/Guardian Signature

Date

**Note: Home/Hospital is designed for short term instructional delivery option only. Students who are on home/hospital longer than 10 days are not eligible for school extracurricular events and school activities. See school handbooks for additional policies regarding home/hospital. If a student is on home/hospital longer than 10 days, they have lost privileges to all extracurricular and school activities. If a parent believes there are special circumstances, they may seek an appeal through the home/hospital school committee who reviewed the original home hospital application.**

# Mercer County Schools Application for Home/Hospital Instruction Professional Statement

## **SECTION II- This section is to be filled out by the authorized medical or mental health professional**

It shall be determined that a child or youth is to be provided home/hospital instruction if the condition of the child or youth prevents or renders inadvisable attendance at school as verified by signed professional statement in accordance with KRS 159.030 (2) and 704 KAR 7:120. **Please Note:** Home Instruction (homebound) is short-term instruction provided in a home or other designated site for a student who is temporarily unable to attend school. According to state guidelines, two hours of home instruction each week is the equivalent to one full week of school attendance. Home instruction is not designed to take the place of a more appropriate school placement.

**Pursuant to 704 KAR 7:120, the condition of pregnancy is not to be considered a physical or health impairment in and of itself, and the nature and extent of any complication shall be delineated prior to consideration of home/hospital instruction for this condition. Eligibility for home/hospital instruction shall cease if the student works or participates in athletic activities.**

**An application for mental health reasons may be considered if completed by a licensed psychologist or psychiatrist.**

Please check one of the following:  
\_\_\_\_ The student can attend school without any type of modifications or special provisions. Comments: \_\_\_\_\_  
\_\_\_\_ The student can attend school only with modifications or special provisions. Describe Modifications Needed : \_\_\_\_\_  
\_\_\_\_ The student is unable to attend school at this time due to health concerns, and I do support Home/Hospital instruction (If checked, please complete the rest of this section).  
\_\_\_\_ I do / \_\_\_\_\_ do not support home/hospital instruction for this student. If you do not support home/hospital instruction at this time, please state your concerns and/or recommendations: \_\_\_\_\_

**If you do support home/hospital instruction at this time, please fill out the rest of Section II**

Diagnosis \_\_\_\_\_ Prognosis Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Specific reason(s) why the student is unable to attend school at this time: \_\_\_\_\_

How long have you been seeing the patient for the diagnosis listed? \_\_\_\_\_

**\*\*\*\*\* Approximate length of time student will need Home/Hospital Instruction \_\_\_\_\_**

Please summarize test and all other data collected that supports the need for Home/Hospital Instruction at this time.  
\_\_\_\_\_

What is the treatment plan for the patient? \_\_\_\_\_

What is the expected duration of treatment? \_\_\_\_\_

\_\_\_\_ Check here if this student has a chronic physical condition that is unlikely to substantially improve within one year.

What ancillary services are involved in treatment? \_\_\_\_\_

List consultants/specialist to whom this student has been referred:

Name	Specialty	Phone
_____	_____	_____

Will you be following the patient? \_\_\_\_ Yes \_\_\_\_ No If not, who will? \_\_\_\_\_

Name	Address	Phone
_____	_____	_____

**• MUST BE COMPLETED: Anticipated date of student's return to school: \_\_\_\_\_**

What are your recommendations to assist this student in his/her return to school? \_\_\_\_\_

Remarks/Comment: \_\_\_\_\_

\* \_\_\_\_\_  
**Signature of Licensed Professional** \_\_\_\_\_ **Title** \_\_\_\_\_ **Date** \_\_\_\_\_

Please Print or Type Name of Professional: \_\_\_\_\_

**Office Address** \_\_\_\_\_ **Phone No.** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

## Application for Home/Hospital Instruction

**This section is for the school review upon receiving the parent signature for release and the medical statement recommending home/hospital instruction.**

### Home/Hospital Review Committee

#### Section III

This section is to be completed by the Home/Hospital Review Committee.

Name of Student \_\_\_\_\_

Date Application Received: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Incomplete \_\_\_\_\_

If approved, date services will be from \_\_\_\_\_ until \_\_\_\_\_  
(Review Date)

If eligibility for services denied, reason for denial

\_\_\_\_\_  
\_\_\_\_\_

If incomplete application, type of additional information requested

\_\_\_\_\_  
\_\_\_\_\_

Date of Request \_\_\_\_\_ Person Contacted \_\_\_\_\_

Signatures of Committee Members:

**Director of Pupil Personnel** \_\_\_\_\_

\_\_\_\_\_  
**Date**

**Home/Hospital Services Teacher or Program Director** \_\_\_\_\_

\_\_\_\_\_  
**Date**

**Local Medical or  
Mental Health Personnel** \_\_\_\_\_

\_\_\_\_\_  
**Date**

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_