

Mercer County Intermediate School
SBDM Minutes - December 14, 2021 - Library

<u>Members Present</u>	<u>Members Absent</u>	<u>Guest(s)</u>
Kelly Odell Stephanie Abrams Alicia Nichols Rita McIntyre Kimberlee Piazza	Anaris Sickles	Ashley Gary Will Carlton

1. Opening Business

- a. Welcome
- b. Approval of the Agenda (legally required)
 - The council reviewed and approved the proposed agenda for today's meeting. Stephanie Abrams made a motion to approve the agenda. Rita McIntyre seconded the motion. The motion was approved by consensus.
- c. Approval of previous meeting's Minutes (legally required)
 - Stephanie Abrams made a motion to approve the SBDM minutes of the previous meeting. Alicia Nichols seconded the motion. The motion was approved by consensus.
- d. Good News Report
 - i. iReady Winter Diagnostics
 - ii. Dinner with the Principal
 - iii. Lunch provided by district
 - iv. Ft. Thomas visit
- e. Public Comment
 - No public comment

2. Student Achievement

- a. Accelerating Learning** — maximizing learning and closing gaps
TNTP Phase 4 - Section 7, pp. 17-18
8 Step Process for Leading Change

Discuss needs for January 2022:

b. Assessing Student Achievement - iReady Winter Diagnostic Results

KASC recommends that the council hears a Student Achievement report from the principal six times a year (August, October, **December**, February, April, June). Report should include:

- The number of students not performing at grade level and/or not meeting the expected standards.
- The number of students broken down by group: gender; free and reduced lunch; minority groups; disabilities.
- A comparison of the numbers from previous reports.
- The efforts being made to help students perform on grade level and/or meet expectations.

3. School Improvement Planning

- a. **Comprehensive School Improvement Plans** (CSIP) – due to KDE by Jan. 1
November 1 — January 1

- Professional Development Plan Diagnostic
- Comprehensive Improvement Plan
- Executive Summary for Schools

Goal for KSA:

greater than 60% PD for reading, writing, and math

greater than 35% PD for science and social studies

less than 10% N in all areas

greater than 75% growth in all areas (except social studies - no previous measure)

Reminder

- KRS 158.649 requires the council to set achievement gap targets by February each year and include a plan for reaching the targets. That work needs to be part of any ongoing CSIP work regardless of official due dates.

4. Budget

- Review SBDM budget
 - Tabled moving money into SBDM for negative amounts
- Discuss and approve hourly pay for teachers
 - Homeroom and SPED teachers work on curriculum work outside school hours
 - January - pay each teacher two hours for learning targets
 - February - pay each teacher one hour for pacing guides
 - March/April - pay each teacher five hours for common assessments
 - May - pay each teacher one hour for vertical alignment
 - Move \$10,000 from SBDM funds for curriculum work
 - Alicia Nichols made a motion to approve the expense. Kimberlee Piazza seconded the motion. The motion was approved by consensus.

5. MTSS Team Reports

- PBIS
 - Every Monday start at zero
 - Cash in for reward at 80% instead of 100%
- Instruction
 - TLD - be proactive
- School Climate
 - Support staff mental health in Jan/Feb
 - Read Across America Week

6. Bylaw or Policy Review/ Readings/ Adoption

- Policies to Review:
 - First Reading:
 - **Curriculum** - Does your policy have enough information on how the curriculum is determined, how needs are assessed, and when/how curriculum is updated? If the council has chosen to adopt a district curriculum, that should be stated in the policy. Does your curriculum policy and website provide a link for anyone to access the curriculum?
 - Change Common Core Standards to KY Academic Standards

- Teacher Role - Add “all teachers will provide tier one instruction using rigorous work that includes higher-order thinking”
 - Principal Role - Change #2 to “Principal will consistently monitor classroom instruction”
 - o **Discipline, Classroom Management, School Safety** —to see that it includes all the required parts, the selection and implementation of discipline and classroom management techniques as part of the school safety plan. Be sure the policy includes the responsibilities of the principal(s), teachers, counselor(s), parents, and students. Those responsibilities are required in the law and can make the policy a meaningful guide to what we can expect of each other.
 - Change #1 “provide each student with a copy” to “provide each student with access to...”
- Second Reading:
 - o **Writing**
 - Kimberlee Piazza made a motion to approve the reading policy. Rita McIntyre seconded the motion. The motion was approved by consensus.
 - o **Program Appraisal**
 - Kimberlee Piazza made a motion to approve the program appraisal policy. Alicia Nichols seconded the motion. The motion was approved by consensus.
 - o **Technology Use**
 - Remove “Support staff in regards to proficiency of state technology standards (ISTE) via yearly component on PGP.”
 - Alicia Nichols made a motion to approve the technology use policy. Kimberlee Piazza seconded the motion. The motion was approved by consensus.

7. Old Business

- a. Leader in Me
 - Proposed PD dates: August 1-2

8. Upcoming Deadlines

UPCOMING DEADLINES

Nov 1-Jan 1 (Phase Three: *Improvement Planning*) —

- Professional Development Plan
- School Improvement Plan
- Executive Summary

Nov 1 - Dec 17

Impact Kentucky working conditions survey for educators; results released in January

IMPORTANT SCHOOL DATES

Dec. 16 - Extended Assembly
 Dec. 17 - Family Friday, early release 1:30
 Dec. 20-22 - Titan Academy
 Dec. 20-Jan. 4 - Winter Break

9. Adjournment

- Next council meeting date will be January 11 at 5:15.
- Kimberlee Piazza motioned to adjourn the meeting. Rita McIntyre seconded the motion. The motion was approved by consensus.