

**Mercer County Intermediate School
SBDM Minutes - January 11, 2022 - Library**

<u>Members Present</u>	<u>Members Absent</u>	<u>Guest(s)</u>
Kelly Odell Stephanie Abrams Alicia Nichols Rita McIntyre Kimberlee Piazza	Anaris Sickles	Ashley Gary

1. Opening Business

- a. Welcome
- b. Approval of the Agenda (legally required)
 - The council reviewed and approved the proposed agenda for today’s meeting. Rite McIntyre made a motion to approve the agenda. Kimberlee Piazza seconded the motion. The motion was approved by consensus.
- c. Approval of previous meeting’s Minutes (legally required)
 - Stephanie Abrams made a motion to approve the SBDM minutes of the previous meeting. Kimberlee Piazza seconded the motion. The motion was approved by consensus.
- d. Good News Report -
 - Winter Break!!!
 - iReady Diagnostic
 - New Desks
- e. Public Comment
 - No public comment.

2. Student Achievement

a. Accelerating Learning — maximizing learning and closing gaps

Accelerating Learning is incorporated into the *Assessment Student Achievement* section below.

*****RIGOR*****

b. Assessing Student Achievement

Student achievement is why SBDM councils are here! That means we don’t just talk about achievement goals, we analyze the *impact* our efforts have on students.

Start the new calendar year by reflecting on these principles:

1. *Our SBDM council is committed to all students mastering state academic standards.*
How do we demonstrate that commitment?

How do we communicate to our shareholders?

How do we listen to and learn from our shareholders?
2. *Student understanding of standards is measured regularly in our school by...*

TNTP Recommendations for Accelerating Student Learning:

1. *Prioritize the most critical prerequisite skills and knowledge*
2. *Diagnose students’ unfinished learning*
3. *Adapt scope and sequence/pacing guidance*
4. *Train teachers and leaders*
5. *Monitor your students’ progress on ***GRADE-APPROPRIATE ASSIGNMENTS** and adjust your supports for teachers and leaders based on student results.*

3. When students don't master the content, they...

Take stock of acceleration efforts through December 2021

- o What does our student achievement data tell us about our efforts?
- o How does the percentage of students meeting the grade level standards compare to the previous years?
- o Of the five TNTP recommendations in the chart above, what areas need more work? How do we know?

It is likely that **acceleration** is a key strategy for closing achievement gaps.

3. School Improvement Planning

a. Monthly Review

The SBDM Improvement Plan (CSIP) was due in the eProve platform by January 1. To keep the entire school community informed, be sure to post your CSIP and progress to your school website.

Review how your council will be monitoring the **implementation and impact** of the plan. Since this is a recurring agenda item, we suggest you share the progress at each monthly meeting.

- Council reviewed CSIP. Stephanie Abrams made a motion to approve the CSIP. Alicia Nichols seconded the motion. The motion was approved by consensus.

b. Gap Targets

State law calls for councils to set their gap targets annually by February 1. The superintendent and council must agree on the targets before they are submitted to the Board of Education, (KRS 158.649). It is likely that your school completed this during the development of the CSIP.

4. Budget

- a. Leader in Me - new proposal
- b. Kimberlee Piazza made a motion to purchase an ice machine. Stephanie Abrams seconded the motion. The motion was approved by consensus.

5. Bylaw or Policy Review/Readings/Adoption

a. Monthly Policy Review — When answering council authority questions, the first thing we always ask is, "What does your policy say?" Often the answer reveals that the policy hasn't been reviewed in a long time or it doesn't provide much guidance. It is important to follow a cycle to review each legally-required policy, and we can help. Follow the suggested policies below (and in every Agenda News) or a Monthly Bylaw and Policy Review Chart can be found in [Members Only](#).

- o First Reading
 - **Review Instructional Practices Policy**

The council, using research and input from shareholders, should consider what instructional practices are expected in every classroom and why. Ask:

- Does our policy make it clear we have selected instructional practices based on quality research and evidence?
- Do we have an agreed upon list of practices deemed to be most effective?
- Does our policy give families and students a better understanding of the learning experiences you might expect in our school?
- Is our policy aligned with our efforts on **Social and Emotional Learning**?
- Is the implementation of the policy consistent with our efforts on **Social and Emotional Learning**?

- **Review Wellness Policy, if applicable**

Kentucky requires councils to have a Wellness Policy in schools that have any of the grades K-5 in them.

Federal law, *Healthy, Hunger Free Kids Act*, requires all districts with students participating in the free/reduced lunch program to have a wellness policy. That means secondary schools can either follow the district's wellness policy or develop a policy that is aligned with the district policy.

Important note: Regardless of state and federal requirements, what matters most is having an environment that promotes healthy behaviors. Let that goal guide your decisions about how you meet the legal requirements.

- Is our policy aligned with our efforts on **Social and Emotional Learning**?
- Is the implementation of the policy consistent with our efforts on **Social and Emotional Learning**?

- Second Reading
 - Curriculum - Stephanie Abrams made a motion to approve the policy. Alicia Nichols seconded the motion. The motion was approved by consensus.
 - Discipline, Classroom Management, School Safety - Stephanie Abrams made a motion to approve the policy. Alicia Nichols seconded the motion. The motion was approved by consensus.

6. Old Business

- a. Leader in Me
 - i. school visits
 - ii. Lighthouse Team - training April 21

7. New Business

- a. PTO

8. On-Going Learning

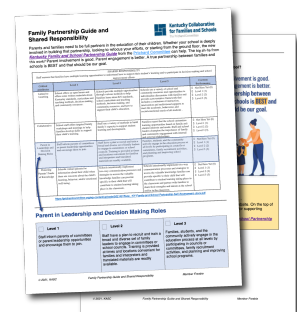
a. Kentucky Family and School Partnership

Parents and families need to be full partners in the education of their children. Whether your school is deeply involved in building that partnership, looking to refocus your efforts, or starting from the ground floor, the new [*Kentucky Family and School Partnership Guide*](#) from the [Prichard Committee](#) can help. KASC has reviewed the partnership guide and all the supporting resources and recently shared a [FREEBIE](#) that gives councils an overview. The big ah-ha from this work? Parent involvement is good. Parent engagement is better. A true partnership between families and schools is BEST and that should be our goal. Review this newest KASC Freebie together in the council meeting.

b. Guidance on Non-voting Council Members and Alternative Council Models

A Kentucky Board of Education regulation, 701 KAR 5:100, provides new guidance for alternative models of councils. One amendment allows a council to add non-voting members, like students or others, without going through the alternative model process. KDE has created a [guidance document to answer questions about adding a non-voting member](#).

If the change your council wants to make goes beyond adding a non-voting member, you can find the [alternative model application](#) on the KDE website.



c. 2022 Legislative Session

While a bill has yet to be filed regarding SBDM authority, at least two Kentucky senators have stated their intention to make changes in principal selection and in curriculum. KASC monitors legislative developments, participates in education committee meetings, and meets with legislators and other education groups to advocate for the needs of school council members. If you haven't already taken the recent [member survey](#) with questions related to the legislative issues being discussed, please do so as soon as possible. An additional prize drawing will be held in January for any member that completes the survey.

What can your council do to support SBDM?

1) Communicate what your council is doing for students. Beyond the communication with your school shareholders, ensure your local board members and legislators hear about the work of your council.

2) Look for opportunities to promote a spirit of teamwork. Simple posts on social media or in school newsletters can show how you value the work of your council and the local school board. Recognize the work of council members by completing a nomination for KASC's Shoutout. If you'd like to recognize one or more of your council members, please complete this brief [Nomination Form](#).

3) Read and take action on KASC legislative updates. KASC members receive legislative updates via email during the General Assembly beginning in January. Please stay vigilant and active to promote your local decision making.

9. Upcoming Deadlines *(see column to right)*

Jan. 1 - Dec. 31 Improvement Planning Phase Four — Progress Monitoring

Feb. 1 Gap targets due by February 1

IMPORTANT SCHOOL DATES

January 17 - MLK, Jr. Day - No School

January 28 - Family Friday

February 7-11 - School Counseling Week

10. Adjournment - set next meeting date - 2/8/22

Alicia Nichols made a motion to adjourn the meeting. Stephanie Abrams seconded the motion. The motion was approved by consensus.