

Mercer County Intermediate School
SBDM Minutes - September 14, 2021 - Library

<u>Members Present</u>	<u>Members Absent</u>	<u>Guest(s)</u>
Kelly Odell Kimberlee Piazza Stephanie Abrams Alicia Nichols Anaris Sickles Rita McIntyre		Ashley Gary Will Carlton

1. Opening Business

- a. Welcome
- b. Approval of the Agenda
 - The council reviewed and approved the proposed agenda for today’s meeting. Kimberlee Piazza made a motion to approve the agenda. Stephanie Abrams seconded the motion. The motion was approved by consensus.
- c. Approval of previous meeting’s Minutes
 - Anaris Sickles made a motion to approve the SBDM minutes of the previous meeting. Alicia Nichols seconded the motion. The motion was approved by consensus.
- d. Good News Report
 - Family Friday - very fun for staff and students
 - WIN time - hard work happening
 - PLC meetings
 - Department meetings
 - BOY meetings
 - MTSS teams
 - Student Needs Meetings
- e. Public Comment
 - No public comments.

2. Student Achievement Report/Data

- a. Accelerating Learning
 - 5 Steps:
 1. Prioritizing critical skills,
 2. Diagnose unfinished learning
 3. Adapt pacing guides
 4. Train teachers and leaders
 5. Monitor student progress
 - Four Phases - working through one each month
 - Phase 1: “Define Your Vision and Goals”
 - Steps to take:

UPCOMING DEADLINES

By Oct 1 — Councils sign School Profile Report and post on school website

Aug 1-Oct 1 — Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring continues through Dec 1

Phase Two: Oct. 1-Nov. 1

- Needs Assessment for Schools
- School Assurances
- School Safety Report

Second School Month — Adjustments in school board allocation given to councils:

- materials and supplies based on increases or decreases in enrollment
- staffing and professional development (**due Sept 15**)

October 1 — Continuous Improvement Diagnostic due

IMPORTANT SCHOOL DATES

Sept 17 — required education program on the U.S. Constitution

Sept. 20 - 4th Grade Field Trip

Sept. 21 - 3rd Grade Field Trip

Sept. 24 - Family Friday

Sept. 27,29 - School Smiles

Oct. 1 - Mega Party

Oct. 6-8 - Titan Academy

Oct. 9-17 - Fall Break

- Listen: Chat with principal during family night to collect input; Google Form?
 - Assess: Review data about existing needs
 - Plan: Develop comprehensive support plan
 - Engage: Share plan with community
 - Engage students and community
 - Visions and Principals:
 - Student belonging is a priority
 - 75% of instruction should be on grade level
 - Address inequities
- b. Assessing Student Achievement
 - Analyzing data to monitor student progress
 - Admin walk-throughs to ensure student work on grade level

3. School Improvement Planning

- a. Monthly Review
- b. Comprehensive School improvement Plan
 - Reviewed and answered 14-33 of Phase 2: School Assurance

4. Budget

- a. The council reviewed and approved the proposed motion to fund Odyssey fee. Stephanie Abrams made a motion to approve the agenda. Kimberlee Piazza seconded the motion. The motion was approved by consensus.
- b. The council reviewed and approved the proposed motion to fund Leader in Me Program for 4 years. Stephanie Abrams made a motion to approve the agenda. Kimberlee Piazza seconded the motion. The motion was approved by consensus.
- c. Extra staff allocation -
 - Possibly hiring a gen ed/sped behavior teacher
 - Needing behavior support to assist classroom teachers and allow focus on academic instruction/small group work
 - Concerns about 'sharing' teacher between all students
 - Teacher would not have a schedule and would be available to provide behavior support and behavior instruction to students as needed

- If gen ed/sped split allocation, possibly hiring instructional aide for behavior as well

5. Bylaw or Policy Review/ Readings/ Adoption

- a. Policies to Review: Enhancing Student Achievement; Alignment with State Standards
 - Revisit 'Vision' at next meeting
 - First Reading of 'Procedures'
 - Added 'Goals' from priority plan
 1. Close gaps in Reading from online learning by increasing PD% to 55% by winter 2022. Focusing on vocabulary and comprehension in both literature and nonfiction.
 2. Close gaps in Math from online learning by increasing PD% to 45% by winter 2022.
 3. Increase positive student to student relationships across grade levels.
 4. Recruit 30 volunteers/adult mentors to work with students with SEL needs.

6. Ongoing Learning

- a. Reflection on SBDM training and SBDM goals
- b. Constitution Day
 - Teachers will share resources with students and families
- c. Standards Family Guides
 - Sharing during Fall Family Night

7. Upcoming Deadlines (*see column to right*)

8. Adjournment

- a. Next council meeting date will be October 19 at 5:15.
- b. Stephanie Abrams motioned to adjourn the meeting. Kimberlee Piazza seconded the motion. The motion was approved by consensus.