

**Mercer County Intermediate School**  
**SBDM Minutes - November 16, 2021 - Library**

<b><u>Members Present</u></b>	<b><u>Members Absent</u></b>	<b><u>Guest(s)</u></b>
Kelly Odell Stephanie Abrams Alicia Nichols Rita McIntyre	Kimberlee Piazza Anaris Sickles	Ashley Gary Will Carlton

## **1. Opening Business**

- a. Welcome
- b. Approval of the Agenda (legally required)
  - The council reviewed and approved the proposed agenda for today's meeting. Stephanie Abrams made a motion to approve the agenda. Alicia Nichols seconded the motion. The motion was approved by consensus.
- c. Approval of previous meeting's Minutes (legally required)
  - Stephanie Abrams made a motion to approve the SBDM minutes of the previous meeting. Alicia Nichols seconded the motion. The motion was approved by consensus.
- d. Good News Report
  - Red Ribbon Week
  - Parent/Teacher Conferences
  - Remix Assembly
  - Veterans Day Assembly
- e. Public Comment
  - No public comments

## **2. Student Achievement**

### **a. Accelerating Learning — maximizing learning and closing gaps**

#### **Continue working to accelerate student learning**

##### [TNTP Recommendations for Accelerating Student Learning:](#)

1. *Prioritize the most critical prerequisite skills and knowledge*
2. *Plan your approach to diagnose students' unfinished learning*
3. *Adapt your scope and sequence/pacing guidance*
4. *Train your teachers and leaders*
5. *Monitor your students' progress on **\*GRADE-APPROPRIATE ASSIGNMENTS** and adjust your supports for teachers and leaders based on student results.*

#### **Blue Ribbon School**

- o **Schools that have shown great growth in closing gaps**
- o **National accreditation**
- o **Vision - in 5 years**
- o **Submitted to committee by school board to determine eligibility**
- o **Whole School Performance (top 15% in state) or School Subgroup Performance (top 40% in state for each subgroup)**

❑ **Discuss — What is the council doing to focus on Grade-Appropriate Assignments?**

Phase 3 - Section 6 pp. 13-16; Google Sheet TNPT Phase 3

- Vision
- Consensus
- Skills
- Incentives
- Resources

\*TNTP's [Opportunity Myth](#) study found that the majority of students *given grade-level assignments* successfully complete the work, BUT in classes with high numbers of students in poverty or high percentage of students of color too many classes *are not given grade-level work.*

### **3. School Improvement Planning**

#### **a. Monthly Review**

1. Needs Assessment and School Safety in Meeting Packet Virtual Folder for November

#### **b. [Comprehensive School Improvement Plans](#) (CSIP) – due to KDE by Jan. 1 - work in progress**

##### **November 1 — January 1**

- Professional Development Plan Diagnostic
- Comprehensive Improvement Plan
- Executive Summary for Schools

##### **Reminder**

- KRS 158.649 requires the council to set achievement gap targets by February each year and include a plan for reaching the targets. That work needs to be part of any ongoing CSIP work regardless of official due dates.

#### **c. Social and Emotional Leadership and Learning**

##### **SEL Practices Help Close Gaps**

*“Schoolwide SEL involves...cultivating caring, equitable learning environments and using evidence-based practices that actively involve all students in their social, emotional, and academic growth.*

*SEL advances educational equity and excellence through authentic school-family-community partnerships,...learning environments ...with trusting and collaborative relationships, rigorous and meaningful curriculum and instruction, and ongoing evaluation.*

*SEL helps address ... inequity and empower young people and adults to co-create thriving schools and contribute to safe, healthy, and just communities.”*

Source: CASEL —The Collaborative for Academic, Social, and Emotional Learning

### **4. Budget**

- a. SBDM to use funds for the following - PBIS system - \$1620
  - Stephanie Abrams made a motion to approve the expense. Rita McIntyre seconded the motion. The motion was approved by consensus.
- b. SBDM to use funds to pay certified staff for Evening with Principal - \$500 or less.
  - Rita McIntyre made a motion to approve the expense. Stephanie Abrams seconded the motion. The motion was approved by consensus.

## 5. Bylaw or Policy Review/Readings/Adoption

- Policies to Review:
  - First Reading
    - Writing
    - Program Appraisal
    - Technology Use
    - Advanced Courses (MS and HS)
  - Second Reading
    - Alignment with State Standards
    - Enhancing Student Achievement
      - Changed mission statement from “Knowing all students can accomplish goals, MCIS is committed to educating all students in a positive and safe learning environment in order to create life-long learners who enjoy and honor differences in people” to “All students will be critical thinkers and foster positive relationships with all people.”
      - Changed vision statement from “Creating a path of excellence in lessons and assessment based on clear learning targets, research based strategies, effective communication, and student engagement.” to “Creating a path of excellence in lessons and assessment based on clear learning targets, research based strategies, effective communication, social emotional learning, and student engagement.”
      - Stephanie Abrams made a motion to change the mission and vision statements as described above. Alicia Nichols seconded the motion. The motion was approved by consensus.

### b. Bylaw to Review:

- Realign bylaw page numbers
- First Reading
  - Consensus
  - Voting Rules Appeals Process

As always, our members can access all of our sample bylaws and policies in [Members Only](#).

## 6. Old Business

- a. Leader in Me - admin visit to Fort Thomas on December 13

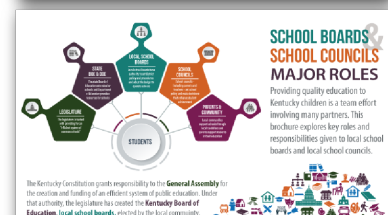
## 7. On-Going Learning

### a. SBDM Council and School Board Responsibilities

Kentucky School Board Association (KSBA) created a colorful, inviting, and easy-to-read document the [Major Roles of the School Board and the SBDM Council](#). We love how this shows that providing the best possible education to Kentucky’s students is a team effort. Review the roles in your council meeting and post it in your school for others to be able to see.

### b. Impact Kentucky Working Conditions Survey

MAJOR ROLES OF SCHOOL BOARDS & COUNCILS		
ACADEMICS	STUDENTS	STAFF
<ul style="list-style-type: none"><li>• Adopt the educational plan, including professional development &amp; budget (annual meeting participation)</li><li>• Develop district improvement plan</li></ul>	<ul style="list-style-type: none"><li>• Set academic requirements</li><li>• Adopt discipline code for the district</li><li>• Set other relevant boundaries for schools</li></ul>	<ul style="list-style-type: none"><li>• Hire and monitor the superintendent</li><li>• Work in concert with legal counsel</li><li>• Be eligible to sue/demand for staff</li><li>• Create lines of authority for staff</li></ul>
<ul style="list-style-type: none"><li>• Select instructional materials</li><li>• Adopt other curricula</li><li>• Monitor the progress of the plan to ensure student achievement</li></ul>	<ul style="list-style-type: none"><li>• Set and implement discipline policies for the school</li><li>• Adopt standards to govern within the school</li></ul>	<ul style="list-style-type: none"><li>• Works with superintendent to hire school principal</li><li>• Public member of people search profiles for school</li><li>• Support staff</li></ul>
<ul style="list-style-type: none"><li>• Review local taxes and set district budget</li><li>• Monitor revenues versus needs</li><li>• Set salary schedule for all district staff</li></ul>	<ul style="list-style-type: none"><li>• Approve field trips and fundraisers</li><li>• Approve new extra-curricular activities</li></ul>	<ul style="list-style-type: none"><li>• Review district property, including maintenance and repairs</li><li>• Decide how school buildings are used</li><li>• Other school board responsibilities</li></ul>
<ul style="list-style-type: none"><li>• Set the school budget</li><li>• The budget is subject to approval by the board to approve or reject it, either in its original form</li></ul>	<ul style="list-style-type: none"><li>• Review and monitor the effect of school</li><li>• Set policies and procedures for emergency situation</li></ul>	<ul style="list-style-type: none"><li>• Adopt policies for use of the school building, including fire drills</li></ul>



From November 1 through December 17, cheer on the educators in your building as they complete the Impact Kentucky Working Conditions survey. (A minimum 50% response rate is needed for school-level data to be reported.) Council decisions are always greatly improved by data, and these results will be available in January 2022. The [2020 results](#) can be reviewed any time.

Survey and SEL Connection: This survey can provide information for these components for Responsible Decision Making:

- Look at issues from various perspectives
- Analyze data, objective information, and facts
- Evaluate personal, team, community, and larger society impact
- Determine the causes of issues/problems before looking for solutions

Based on work from CASEL —The Collaborative for Academic, Social, and Emotional Learning

## 8. Upcoming Deadlines

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Nov 1-Jan 1 (Phase Three: Improvement Planning) —

- Professional Development Plan
- School Improvement Plan
- Executive Summary

Nov 1 - Dec 17

- Impact Kentucky working conditions survey for educators; results released in January

### IMPORTANT SCHOOL DATES

Nov. 19 - Family Friday

Nov. 24-26 - Thanksgiving Break

Dec. 9 - Dinner with the Principal

## 9. Adjournment

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- Next council meeting date will be December 14 at 5:15.
- Stephanie Abrams motioned to adjourn the meeting. Rita McIntyre seconded the motion. The motion was approved by consensus.